

JOINT MINUTE TEMPLATE FOR MINOR CHILDREN

Basics

Name of minor child: _____

Date of birth: _____

Date of accident: _____

Preamble

Item	Issue	Industrial Psychologist's name:	Industrial Psychologist's name:
A	Do you see it as part of your job to obtain and or verify factual information?		
B	If your answer to (A) above is no, do you acknowledge that a calculation cannot be performed without someone else obtaining/verifying factual information?		
C	Do you consider yourself to be a remuneration expert?		
D	Do you consider yourself to be an expert on stating what type of work the minor child could have done?		
E	Do you acknowledge that if your answer to (C) above was no, then you cannot express an opinion on likely earnings?		

Had the accident not occurred checklist

Item	Issue	Industrial Psychologist's name:	Industrial Psychologist's name:
1	Grade at the date of the accident or alternatively state whether the child had yet to commence schooling:		
2	Likely level of education had the accident not occurred: Generally the level of education that would have been attained is to be ascertained by an Educational Psychologist.		
3	Year or age at which studies would likely have been completed, making provision for possible failures due to pre-existing conditions or due to the difficulty of a particular field of study: Generally this will also be for the Educational Psychologist to comment on.		
4	After completion of studies would there be any period of unemployment before obtaining employment and if so state the likely period of unemployment in years and months:		
5	Would entry into employment be in the form of temporary/contract work; work at minimum wage levels; unskilled levels; semi-skilled levels; a learnership; a graduate program or directly into formal type employment?		
6	Please state the likely earnings on entry into employment (or provide scenarios together with your estimation of the likelihood of each scenario if you believe that multiple scenarios should be considered): Earnings could be at minimum wage levels, at unskilled levels in the non-corporate sector, at semi-skilled levels in the non-corporate sector, at public sector levels, at levels specific to a certain field, or in terms of Paterson/Peromnes levels. If making use of Paterson/Peromnes levels, please specify: (a) the money terms of the survey that you use; (b) whether basic salary, guaranteed package or total annual cost of employment must be used; (c) which quartile (lower quartile, median or upper quartile) or some other percentile must be used.		
7	Provide the likely earnings progression had the accident not occurred for each career phase: Earnings could be at minimum wage levels, at unskilled levels in the non-corporate sector, at semi-skilled levels in the non-corporate sector, at public sector levels, at levels specific to a certain field, or in terms of Paterson/Peromnes levels. Again, if making use of Paterson/Peromnes levels please specify points (a) to (c) above. Please also specify likely periods of progression or the age at which the career plateau would be obtained for each career phase.		
8	Please state the likely normal retirement age had the accident not occurred.		

Now that the accident has occurred checklist

Item	Issue	Industrial Psychologist's name:	Industrial Psychologist's name:
1	Please state the current grade that the child is in:		
2	Likely level of education now that the accident has occurred: Generally the level of education that would have been attained is to be ascertained by an Educational Psychologist.		
3	Year or age at which studies will likely be completed, making provision for possible failures due to the accident: Generally this will also be for the Educational Psychologist to comment on.		
4	After completion of studies will there be any period of unemployment before obtaining employment and if so state the likely period of unemployment in years and months:		
5	Would entry into employment be in the form of temporary/contract work; work at minimum wage levels; unskilled levels; semi-skilled levels; a learnership; a graduate program or directly into formal type employment?		
6	Please state the likely earnings on entry into employment (or provide scenarios together with your estimation of the likelihood of each scenario if you believe that multiple scenarios should be considered): Earnings could be at minimum wage levels, at unskilled levels in the non-corporate sector, at semi-skilled levels in the non-corporate sector, at public sector levels, at levels specific to a certain field, or in terms of Paterson/Peromnes levels. If making use of Paterson/Peromnes levels, please specify: (a) the money terms of the survey that you use; (b) whether basic salary, guaranteed package or total annual cost of employment must be used; (c) which quartile (lower quartile, median or upper quartile) or some other percentile must be used.		
7	Provide the likely earnings progression now that the accident has occurred for each career phase: Earnings could be at minimum wage levels, at unskilled levels in the non-corporate sector, at semi-skilled levels in the non-corporate sector, at public sector levels, at levels specific to a certain field, or in terms of Paterson/Peromnes levels. Again, if making use of Paterson/Peromnes levels please specify points (a) to (c) above. Please also specify likely periods of progression or the age at which the career plateau would be obtained for each career phase.		
8	Please state the likely retirement age now that the accident has occurred: Generally you will be guided by an expert such as Orthopaedic Surgeon or Neurosurgeon.		